

**SANJAY KUMAR, IAS**

Joint Secretary  
and Mission Director (DAY-NULM)

GOVERNMENT OF INDIA

MINISTRY OF HOUSING AND URBAN AFFAIRS



**संजय कुमार, आई.ए.एस.**

संयुक्त सचिव

एवं मिशन निदेशक (दी.अ.यो.-रा.श.आ.मि.)

भारत सरकार

आवासन और शहरी कार्य मंत्रालय

D.O.No.N-11025/03/2019-LSG

Dated, the 09<sup>th</sup> January, 2019

**Dear Madam/Sir,**

As you are aware, the Self Help Groups (SHGs) of the urban poor, primarily comprising of women members, are formed under the Deendayal Antyodaya Yojana – National Urban Livelihoods Mission (DAY-NULM). SHGs are further organized into Area Level Federations (ALFs) and City Level Federations (CLFs). This architecture of community-based organizations provides a strong platform for social empowerment, and also facilitates dissemination of government welfare programmes.

2. A need has been felt to create a systematic process for participation of these collectives of the urban poor in resolution of gaps in the implementation of the mission and local urban issues concerning them. At the same time, Urban Local Bodies (ULBs) need a mechanism to identify gaps in provision of basic urban services in urban poor settlements, and coverage of government entitlements.

3. With these dual objectives, the Ministry of Housing & Urban Affairs had proposed to establish a platform named '**Shehri Sahbhagita Manch**' in all cities where DAY-NULM is being implemented. This platform would leverage the community-based organizations formed under DAY-NULM, to create a mechanism for participatory urban governance.

4. With a view to facilitate the establishment and functioning of Shehri Sahbhagita Manch, it is suggested to follow the process as indicated below:

i. *Shehri Sahbhagita Manch* to be constituted at the city level comprising of the following members –

- a. Mayor/ Chairperson
- b. Municipal Commissioner/ Chief Officer/ Executive Officer
- c. Executive Committee members of City Level Federations (OR at least 15 representatives from ALFs if CLFs are not functional)
- d. Lead Bank Manager
- e. Officer in charge of DAY-NULM
- f. Heads of the following Municipal wings - Engineering, Sanitation, Solid Waste Management,
- g. Heads of the departments at the ULB , viz. Women and Child Welfare, Primary education, Health

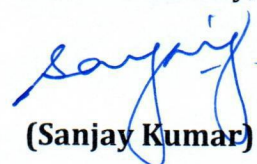
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- ii. The meeting of the *Shehri Sahbhagita Manch* should be convened at least twice a year.
  - iii. This platform is intended for raising issues that affect the community at large.
  - iv. Larger cities may also consider organizing additional meetings at the Zone/Circle/Ward level to aggregate and prioritize the issues for discussion at the *Shehri Sahbhagita Manch*.
  - v. CLF/ALF representatives may also share their success stories of issues that have been successfully resolved at the *Shehri Sahbhagita Manch*.
5. For record Keeping and Accountability in the *Manch*, the following are suggested:
- i. The minutes of all *Shehri Sahbhagita Manch* meetings should be maintained and circulated to all concerned for follow up action.
  - ii. In every meeting, an action taken report on issues raised in the previous meeting should be presented for discussion.
  - iii. The ULBs should create a web page named '*Shehri Sahbhagita Manch*', linked to the existing website of the ULB. The CLF/ ALF representatives should be given user ID and password, so that they can raise their issues visible on public domain, for redressal by the line departments. Appropriate mechanism should be in place for periodic follow-up of action taken on the issues raised.
6. It would be appreciated that *Shehri Sahbhagita Manch* which is intended to give a voice to CLFs and ALFs formed under DAY-NULM to contribute to local decision making process, will go a long way to further the spirit of the Constitution (74th Amendment) Act, 1992. I shall, therefore, be grateful if you could take the necessary steps to establish and implement the *Shehri Sahbhagita Manch* initiative, in all ULBs of your State, under intimation to the Ministry of Housing and Urban Affairs.

With regards,

Yours sincerely,



(Sanjay Kumar)

The Principal Secretary/Secretary,  
Urban Development/LSG Departments  
of all States and UTs.